



607 Woodrow St. • Columbia, SC 29205 • (803) 771-4408 • www.shandonpresbyterian.org

Wedding Reservation Request Form

Couple's names and contact information:

Ms/Mr _____ Ms/Mr _____
Address _____ Address _____

Cell # _____ Cell # _____
Email _____ email _____

Requested wedding date and time: Month _____ Day _____ Year _____ Time _____
Requested rehearsal date and time: Month _____ Day _____ Year _____ Time _____

Are you requesting as a church member _____ or non-member _____

Name and contact information of the wedding coordinator:

Name of Shandon PC clergy you have spoken with: _____
Will you be requesting our church organist? _____

Beyond the Sanctuary and dressing rooms are there other spaces you would like to reserve?

Davis Hall for reception (\$250 additional) _____
Activity Center for reception (\$500 additional) _____
Activity Center kitchen (\$100 additional for staging only) _____
Activity Center kitchen (\$500 additional for preparing and staging) _____
Use of church candelabras and candles (cost to be determined by type and #) _____

We have fully read and agree to all terms contained within the Shandon Presbyterian Wedding Guideline. Please sign and date below.

We understand that this is only a request for consideration of a reservation for a wedding. The reservation will not be final until this request is accepted and approved by the church administrator and all fees and security deposit have been paid in full.

Ms/Mr _____ Ms/Mr _____
Date _____ Date _____